

LIBRARIES CHANGE LIVES!

Connecting Workplace Literacy Learners with Local Libraries



LIBRARY RESOURCES

IDEAS FOR TUTORS

Before the librarian's visit:

Consider how using the library will impact:

- * the reading goals of your WPL programme
- * the individual participants' needs
- * the participants' whānau and wider community.

Investigate the library website for your city – they are all different.

Ask your learners to bring two forms of ID to the session with the librarian:

driving licence or passport, and a bill with their name and address on, or their payslip.

Check ID requirements with the librarian.

Some possible activities before the library visit. Adapt according to level:

SPEAKING/WRITING:

- * Is reading important? Why/why not?
List reasons
- * Have you ever had a library card?
If so, how much did you use it?
- * What has your experience of libraries been?

- * Brainstorm everything you know about libraries
- * Predict what information the library will need for your membership
- * Prepare questions for the visit
- * How will they welcome the librarian?
- * Prepare strategies for if they don't understand

DIGITAL LITERACY. Find out:

- * Where is the library nearest your home/work?
- * Find it on the map
- * How far is it from your home/work?
- * How long will it take to get to the library?
- * What are the opening hours?
- * Teaching session on passwords and PINs
- * Teaching session on searching and navigating sites (e.g. ctrl + F to find a word)
- * Download reading app
- * Borrow e-books or e-magazines
- * How to return and other functions.

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After the librarian's visit:

WRITING

Tutor/learners create a library quiz, e.g.

- * How much does it cost to:
 - Borrow DVDs? CDs? Magazines?
 - Use a computer?
 - Photocopy in black & white / In colour?
 - Print in 3D?
- * What are five things you can do at the library as well as borrow books? Which of these do you think you will use? Why/why not?
- * Write an email thanking the librarian and saying what you enjoyed most
- * Write an email to a friend or family member explaining why it is a good idea to join the library.

READING

- * Start a reading club - group to create guidelines
- * Set targets for number of books to read to or with your children.

DIGITAL LITERACY

- * Find a *Lynda.com* course you would like to study. Set a goal for completion

- * Choose an area of interest (e.g. cooking, IT, etc.). Use 5W1H questions (who, why where, what, when and how) to work out what you want to know. Where/how can you find this information in the library? Report back to the group
- * Find an event in the next month at the library
- * Group project reflecting course/group interests
- * Find Homework Help for one of your children.

SPEAKING

Role-play going to the library to ask for information.

- * Prepare:
 1. My level of reading/English language/ knowledge
 2. How comfortable I am using computers
 3. My area of interest
 4. If the librarian is showing me too much detail, how to let them know
- * Give a short speech about an aspect of the library.

OTHER ACTIVITIES

- * Go on a library visit with your group
- * Follow up on goals and activities.